



2007 FOOD VENDOR APPLICATION

BUSINESS NAME _____

NAME OF OWNER OR MANAGER _____

NAME OF MANAGER ON SITE _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

DAYTIME PHONE _____ CELL/PAGER _____

FAX _____ EMAIL ADDRESS _____

BOOTH SIZE REQUESTED (check one)

10'x15' = \$800 ? 10'x20' = \$975 ? Civic Organization 15'x20' = \$1400 ?

COMMISSION = 12% over \$2,000 gross sales Initials _____

CLEAN-UP DEPOSIT = \$250

**This fee is due upon acceptance into the Herndon Festival and is fully refundable based on the state of your booth area upon departure. The Herndon Festival Committee will refund this deposit within 60 days of the last day of the festival. See Statement of Understanding Enclosed for additional details.*

Do you have a trailer that needs additional parking space? If yes, size including tongue, awning, etc. _____

Will your trailer/truck need electrical in the parking area? _____
**additional electric fee assessed for this service.*

Do you have an oversized vehicle? If yes, describe _____



LIST EVERY FOOD & DRINK ITEM TO BE SOLD (Attach a menu of sold items in lieu)

| MENU ITEM | CONTENTS/INGREDIENTS | PORTION SIZE | PRICE |
|---------------------|---|--------------|--------|
| Example: Hamburgers | 100% Ground Beef, white sesame seed bun, ketchup, pickle, mustard | 8oz. | \$4.00 |
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NOTE: Vendors will be selected based upon menu items described above. Due to the potential for duplication, not all menu items may be selected. We want to ensure that every food vendor has the highest potential for success. Vendors may only sell items agreed on by the Herndon Festival Committee. Any changes in menu must be submitted in advance and in writing and approved by the Festival Committee.

Initial _____

In the past, some food vendors have volunteered to provide courtesy food items for key Festival volunteers and Department staff. Would you be willing to volunteer such a donation? No ? Yes ? If yes, do you have selected items that are NOT available with this donation?



ELECTRICAL SERVICE

Will your booth operate sufficiently with one 20 amp, 110 volt circuit? Yes ? No ?

If no, explain _____

The Herndon Festival Committee cannot guarantee the support of more than 110volt circuits. If you require 220volts, you must call Kimberly Wood at (703)435-6800 x2109 and discuss your requirements. This may also effect the location of your booth and require additional costs.

All electrical equipment to be used during the Herndon Festival must be listed. Each booth will be inspected during the day and any equipment not listed here will be removed from the booth or the booth may be closed. Trailer lights are not considered a necessity by the Festival Committee and may not be able to have electrical power provided respectively. Voice amplification equipment, such as bullhorns or loudspeakers, will not be permitted.

| EQUIPMENT | AMPS | VOLTS | WATTS |
|-----------|------|-------|-------|
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REQUEST FOR ADDITIONAL ELECTRICAL SUPPORT

| EQUIPMENT | QUANTITY | PRICE | TOTAL COST |
|---|----------|--------------|------------|
| 20 AMP, 110 VOLT OUTDOOR ELECTRICAL DUPLEX OUTLET | | \$50.00 EACH | |
| | | | |

Note: Any damage to Herndon Festival electrical equipment due to noncompliance with the above information will result in rejection for participation in future Festivals, and the respective vendor will be responsible for damages.

Initial _____